



RTBL Refund and Renewal Policy

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This document is provided as a general template for RTBL operations and member onboarding. It is not legal advice. A qualified lawyer should review and localize it before public launch or enforcement.

This policy explains annual fees, renewals, expiry, refund rules, and status changes.

1. Annual Membership

RTBL registration, verification, certification, and badge licences are annual unless a written order form says otherwise. Certificates show an issue date and expiry date.

2. Renewal

Members should renew before expiry to avoid loss of active status. RTBL may send reminders but is not responsible if reminders are blocked or missed.

3. Refunds

Because RTBL provides digital review, registry setup, certificate generation, and profile publication, fees are generally non-refundable after work starts. RTBL may offer discretionary refunds before review begins, duplicate payments, billing mistakes, or where required by applicable law.

4. Rejection

If RTBL rejects an application before issuing any certificate or public profile, RTBL may refund the fee minus payment processing, review, or administrative costs if disclosed in the order form.

5. Suspension or Revocation

No refund is owed when suspension or revocation results from false information, badge misuse, rights complaints, abuse, chargeback, or policy violations.

6. Price Changes

Renewal prices may change. Existing members should be notified before the next renewal period where practical.